

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

----- MEETING SUMMARY -----

*Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95205*

Thursday, October 11, 2001 – 7:00 a.m.

(approved November 8, 2001)

1. Commencement of Meeting: Meeting was called to order by Chair Mitchell at 7:12 a.m. Roll Call: Commissioners Adubofor, de Polo, Dei Rossi, Snider, Vice Chair Fuji and Chair Mitchell were present. Commissioner Vera arrived at 8:40 am. Commissioner Gutierrez was excused and Commissioner Flenoy-Kelley was absent. Chair Mitchell declared a quorum.

2. Approval of Meeting Summaries for September 13 & 26, 2001

Motion: Approve September 13 & 26, 2001 Meeting Summaries. (Fuji/Dei Rossi; motion carried 6-0)

3. Program Coordinator's Report

Highlights included:

- PC requested members to notify her if they would like to attend the Central Valley Prop. 10 Commission's Policy Forum "From Neurons to Neighborhoods", a conference to be held on Thursday and Friday November 1st and 2nd, 2001, which features high level speakers on the issues of brain development.
- Responses to Quarterly Reports from Contractors were in the commission packets.
- Kits for New Parents are moving forward with a kick off event in December. The goal is to theme the "Kit" as a gift during the holiday season. A local organization has been contacted to assist with the kick-off and Prop. 10 media/marketing people from Sacramento are looking for a local celebrity to MC the event.
- The School Readiness Consultant RFA was released and due back by October 22nd.
- Capital Projects are being surveyed statewide by a consultant to determine what other Commissions are doing and there will be a report for the Commission in December.

There was discussion on bringing back the Marketing and Outreach Committee and establish an ongoing committee. Suggestion was made to agendize the item for a later date.

It was also suggested that the School Readiness Committee have a progress report on future agendas to provide more details of the committees work to the Commission.

4. Public Hearing – Approval of 2000-2001 Annual Report

Chair Mitchell opened the public meeting to hear comments. The PC gave an overview of the report and Commissioners, as well as the public, were invited to comment, there were none. Public Hearing was closed.

Motion: Approve the 2000-2001 Annual Report (Fuji/Snider; motion carried 6-0)

5. Harder + Co. Evaluation Update Report

Barbara Hill from Harder + Co. gave a general overview of the written report and advised the Commission where both rounds of contractors are now in terms of the evaluation design process. She also emphasized the need to develop some form of standardized data collection to ensure accurate analysis of data.

6. Strategic Planning Session - Mechanisms for Parental and Community Involvement and Three Year Funding Overview

Paul Harder from Harder + Co. reported that the Saturday, September 29th session was very productive resulting in the identification of specific neighborhoods, high need populations, strategies and initiatives the Commission would like to pursue along with the desired outcomes. A “planning purposes only” budget forecast was explained to the Commission with discussion on different allocations of funding options and how they relate to the initiatives and the future. Emphasis was made on the need to spend the funds keeping with the mission of the Commission. The Commission was asked for direction on where they would like the funds to go. Suggestions included more community capacity building, increase Mini-Grants from \$10,000 to \$25,000 and market them more aggressively, possibility of capital investment, opening child care facilities with contracted out administration and focusing funds on those areas that were defined as high need.

Two suggestions were made on parental and community involvement:

1st: Take advantage of existing mechanisms for parental involvement and policies affecting kids and families and not create a 2nd policy advisory group.

2nd: Commissioners themselves take assignments to participate in community activities to promote the Prop. 10 goals.

It was suggested that using existing groups leave out too much of the population and we should be looking for other resources to create a broader based advisory committee.

7. CS & O Presentation

PC introduced Brian Goddell from CS & O along with an acknowledgement to Public Health Services staff Chuck Phillips and Gary McDonald for setting up the internet connection. The presentation included information, history, qualification and goals of the corporation. Due to time constraints, the web based Outcomes Evaluation and Reporting Services (OCERS) program was actively demonstrated to the Commission with explanations of how the software and company meets the needs of the Prop. 10 initiatives after the official adjournment of the meeting.

8. Amend Commission Budget to Include the Purchase of Necessary Equipment for CS & O and Contract.

PC clarified that these funds are to upgrade contractor equipment and software

Motion: Amend Commission Budget to Include the Purchase of Necessary Equipment for CS & O and Contract. (Snider/Fuji; motion carried 7-0)

9. Recommend Approval of CS & O Contract to Board of Supervisors

Motion: Approve CS & O Contract to Board of Supervisors. (Dei Rossi/de Polo; motion carried 7-0)

10. Public Comments

Ron Kerstiens urged the Commission to seek data that can be mapped to the tracked census areas rather than by zip codes. He thinks the zip codes are too large an area and creates more questions as to where within the zip code. He also thinks the Commission should put some money up to hire an outside person to coordinate the systems coordination for children's programs within the county to tie the Commission with existing agencies that share similar strategic plans.

11. Commission Comments

None

12. Adjournment to **Wednesday, October 24, 2001, 5 p.m. Cal WORKs Employment Center**, 900 E. Oak St., 2nd floor, Room 203, Stockton, CA

Motion: To adjourn: (Vera/Adubofour; motion carried 7-0)

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Or in absence of a quorum, a Committee thereof

----- MEETING SUMMARY -----

Cal WORKs Employment Center

900 E. Oak St., 2nd floor, Room 203
Stockton, CA 95202

Wednesday, October 24, 2001, 5:00 p.m. -7:00 p.m.

(approved November 8, 2001)

1. Commencement of Meeting: Meeting was called to order by Chair Mitchell at 5:17 p.m. Chair Mitchell declared the meeting a committee thereof and requested the roll call.

Roll Call: Commissioners de Polo, Dei Rossi, Vera, and Chair Mitchell were present. Commissioners Flenoy-Kelley and Snider were excused. Commissioner Adubofour was absent. Commissioner Gutierrez arrived at 5:29 p.m. at which time a quorum was declared and Commissioner Fujii arrived at 5:35 p.m.

2. Workshop on Strategic Plan Revision

➔ Revised Three-Year Budget Plan: Paul Harder presented an overview of a 10 year budget scenario and how that would break down on a 3 year budget. Handouts of the presentation were made available as Mr. Harder explained the different options and how they would pertain to the goals and objectives of the Commission. Discussion included the cost of staff growth, the ramifications of revenue decreases, formulas for disbursement of funds, impact of funding of programs and what will happen to those programs when funding ends. The consensus was to get the funds out to the public early on while maintaining a lower reserve for future needs.

➔ Draft Goals, Objectives and Strategies: Discussion included an interest in capital projects, funding subsidized slots while working with Family Resource and Referral Center to address the waiting list and subsidizing programs to assist the "working poor" with childcare. It was noted that TA Center is researching a feasibility study for bricks and mortar (capital) projects.

- ➔ Results of Community Involvement: Nadya Dabby went over the preliminary findings from the focus groups and it was suggested that the Commission approach different target groups to avoid using the same resources again and again. Emphasis was also made on using what data was already available before gathering more.

3. Public Comments

None

4. Commission Comments

None

5. Adjourned to **Thursday, November 8, 2001, 7:00 a.m., Public Health Auditorium,** 1601 East Hazelton Ave., Stockton, CA

Motion: To adjourn (Gutierrez/de Polo; motions carried 6-0)